

WAPPENHAM PARISH COUNCIL

**Draft Minutes of the Annual Meeting of Wappenham Parish Council held on
Wednesday 25th May 2016 in Wappenham Village Hall, Wappenham at 7.35 p.m.**

Present: Councillors Wickham, Warren, Supple, Featherstone, Lauren, Wilkinson
Clerk: Liz Hart
One member of the public was present.

Action

2138 Election of Chair for 2016/17

It was proposed that Cllr Wickham be put forward as Chair. All were in favour and Cllr Wickham was duly elected as Chair.

2139 Signing of Chairman's declaration of acceptance of office

Cllr Wickham signed the declaration of acceptance of office.

2140 Apologies for Absence

The apologies of Cllr Steward (family commitments) were accepted.

2141 Election of Vice Chairman for 2016/17

It was proposed that Cllr Featherstone be put forward as Vice Chair. All were in favour and Cllr Featherstone was duly elected as Vice Chair.

2142 To appoint the Responsible Finance Officer, Internal Control Councillor and Internal Auditor

It was resolved that the Clerk continue as RFO for 2016/17.
It was resolved that Cllr Featherstone be ICC for 2016/17.
It was resolved that Northants CALC be the Internal Audit Service provider for 2016/17.

2143 The Appointment of Officers:

The following were appointed:
a) Tree Warden – Sheena Warren
b) Footpath Warden- Charlotte Supple
c) Highways Officer – Liz Hart
d) Newsletter Editor – Jane Harries
e) Wappenham Parochial Charities Liaison with the Churchwardens – Sheena Warren
(Cllr Wickham would confirm the title of the above role)
f) Poor's Charity Liaison – Hilary Wickham
g) WIZ – Clive Watt
h) Website administrator – Dianne Walsh/Katherine Hart

The meeting closed at 7:48 p.m.

