

WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on
Wednesday 10th August 2016 at Wappenham Village Hall at 7:30pm

Present: Councillors Wickham, Featherstone, Lauren, Wilkinson, Stewart, Warren

Parish Clerk: Liz Hart

Action

2178 Apologies

Apologies had been received from Cllr Supple for personal commitments; these were accepted by the Council.

2179 Declarations of Interest

Cllr Featherstone declared an interest in item 2182 b

2180 Approval of minutes of the meeting held on 29th June 2016

The minutes of the above meeting were approved and signed by Cllr Wickham.

2181 Matters Arising

2164 – Highways Issues – Cllr Wickham was awaiting contact with Kerri Palmer regarding the stones in the verges.

2168 – To consider upkeep of verges and greens -It was noted that the community now appeared to have taken responsibility for the upkeep of the Knob and Cllr Lauren commented that the bench was now used more regularly.

2182 Finance

a) Financial statement

It was resolved to accept the following statement as submitted:

Cash and Investment Accounts	
Current Account – Santander (11 th July)	3038.43
Deposit Account (NS&I) (Jan 2016)	1573.94
Total	4612.37

Noted that two cheques £570.76 (KierWSP) and £260 (NCC) are uncashed; Santander daybook is £3038.43 - £260 – 570.76 = £2207.67

b) To agree expenditure for payment

Cllr Warren agreed to forward receipts for the previously agreed Queen's Birthday celebration to the Clerk for payment at the September meeting.

It was resolved to approve expenditure as overleaf.

Requests received	NET	VAT	TOTAL	Cheque number	Applicable Power	Resolved to approve? Y/N
313 Hosting (A Hart)	19.98	0.00	19.98	22000	LGA 1972 s111	Y
Paul Featherstone (radar project)	34.99	0.00	34.99	22001	Road Traffic Regulations Act 1984, s72	Y

c) To note income received

It was noted that the SNC New Homes Bonus Award of £1337 had now cleared into the Santander account.

No additional income had been received.

d) To consider quotes for a defibrillator and determine funding stream

The quotes circulated by the Clerk were reviewed and it was resolved to apply to the New Homes Bonus scheme by 31st August to cover the cost of the equipment via the East Midlands Ambulance Service (£650 +VAT for the defibrillator and £330+VAT for the cabinet) and for the electrical work required. A quote would be sought for the electrical work. The Clerk would inform Mandy Lowe that the Parish Council would like to proceed and would place an order once the funding was secured.

Clerk

e) To consider quote for a new website

The quote was reviewed and it was agreed that the preferred option was for £410 for the design and implementation of the new website plus £80 per annum hosting, £36 for an email address and £36 for domain registration. The Clerk was asked to apply for Transparency Code funding to cover this cost and to inform Tessa Goodhart of this fact.

Clerk

f) To review budgeted versus actual expenditure year to date

The expenditure year to date was reviewed and the Clerk clarified any discrepancies. It was noted that the Clerk's pay would be slightly higher than budgeted due to payment of funding already received under the transparency code for updating the existing website. It was further noted that expenditure for the radar (3422.76) had been included under the budget heading of village improvements (70.00). the budget had been determined after the budget had already been agreed and funding had come from external sources rather than from the precept.

g) To review asset register

The revised asset register (reflecting the radar asset) was agreed.

h) To review grants from Village Groups

The grant requests received were reviewed; it was agreed to allocated funding as follows:

Requests received	TOTAL	Cheque number	Applicable Power
Wappenham Beer Festival	21.00	22002	LGA 1972 s137
Wappenham Short Mat Bowls	37.30	22003	LGA 1972 s137
Wappenham Village Hall	41.70	22004	LGA 1972 s137

2183 To receive update on the Speed Radar Project and resolve any further actions required

Cllr Featherstone reported that the trial phase had shown that the battery life was only 6-7 days; he would try and source information on a better one for the next meeting. A ladder would possibly be required once the two posts were installed depending on the height.

The Clerk was asked to request an update from Steve Barber regarding the post installation.

Clerk

2184 To consider any actions required relating to articles in the last edition of Update

The Clerk was asked to book councillors Alan Lauren and Michelle Stewart on to the course on 19th November.

Cllr Lauren also wished to attend a CPRE course.

Clerk

2185 To consider sending a delegate to NorthantsCALC AGM and any proposed motions

It was not intended to send a delegate to the AGM nor propose any motions.

2186 To consider actions regarding the proposed defibrillator

Cllr Featherstone would send Richard Kennett the specification of the cabinet.

Cllr Featherstone

2187 To receive update regarding dog walking leaflet

Cllr Featherstone would print enough copies to be distributed with the newsletter.

Cllr Featherstone

2188 Planning

a) To consider consultation response to SS/2016/S/2016/1810/FUL at 25 Helmdon Road Wappenham NN12 8SJ- Extend and renovate existing garage and driveway

It was resolved to have no objection to the application.

b) To receive update from the Clerk on planning issues/decisions/conditions

No further updates.

2189 General Correspondence Review

Correspondence as per Appendix A was noted.

Correspondence from Edwin King was discussed. The Clerk was asked to contact NCC, copying Edwin King and Cllr Ian Morris regarding the issue of the broken fencing on the verge at the Slapton Turn which Highways had confirmed was their responsibility.

Concerns regarding the location as an accident hotspot were to be highlighted.

Clerk

2190 To receive update on highways issues

It was noted that the enhancement gangs had carried out some clearance work and that works requested by Eliza Bond were now on Street Doctor.

2191 To receive update from the Village Hall Committee

No further updates noted.

2192 To consider Footpaths issues

Cllr Lauren would check with Mark Speed whether Colin Wicks had been in touch regarding his role as Footpaths Warden.

Cllr Lauren

2193 Dates of Future Meetings

Wed 21st September – 7:30pm – Ordinary Meeting
Wednesday 9th November – 7:30pm – Ordinary Meeting
Wednesday 21st December – 7:30pm – Ordinary Meeting

2194 Councillors' Questions

The Clerk confirmed she had had no notification of any footpath closures.
Cllr Lauren noted there appeared to be an issue with motorbikes on Green Lane.

The meeting closed at 9:30pm

South Northamptonshire Council

- Weekly Planning Application listings
- Press releases: Crafty kids at summer SPLAT, A mini survival adventure for children this summer, Play equipment community grants have children jumping for joy, Review of council tax discounts saves £60,000 in South Northamptonshire, Get involved in shaping the future of the district, Joint working delivers improved council tax collection, Community grants helping to save lives in rural areas, Outdoor sing-along for hospices serving South Northamptonshire, Future leaders help build life-long love of exercise, Formula One British Grand Prix visitors spoilt for campsite choices, Sun shines for Chairman's Songs of Praise, Approval for new building at RAF Croughton, Popular canal festival returns to Blisworth, National Playday draws hundreds of children to Towcester, Spring road-test of food waste campaign sees leap in collection rate, Highest French honour for Brackley veteran, Council encourages children to get sporty this summer, Get animated at this summer's SPLAT, Increased free long stay parking spaces in Towcester, Expansion of Towcester is about to begin, Green light for works on protected woodland, Development could see community infrastructure improvements, Good growing weather leads to bumper crop of waste , Free financial advice at Towcester event, Popular village hall given cash boost to improve parking, Council grant helps residents keep a spring in their step, Wicken village on the conservation map, Don't miss out on summer SPLAT fun, A 'wheelie' big walk for charitable recycling officer, Brackley skate park still on the agenda, Safe travel for visitors to Silverstone British Grand Prix, One week left to have your say on council services, Back to the classroom for cabbies who refused to take guide dog and owner
- Planning consultation/Information for application reference S/2016/1810/FUL at 25 Helmdon Road Wappenham NN12 8SJ
- Paula Judd - Promoting events on SNCs website
- Electoral Register Monthly Changes
- Consultations: Strategic Housing and Economic Land Availability Assessment - Invitation to Join, Sustainability Appraisal Consultation - Invitation to Join
- Sharon Hickson – regarding current Councillor details
- SNC Chairman's Volunteers' Tea Party - Nominations Required

Northamptonshire County Council

- Highways' Newsletter
- Superfast Broadband Newsletter
- County Council Newsletter
- Steve Barber – regarding an incorrect invoice
- Policing updates, monthly report and alerts
- Details of works at Abthorpe roundabout
- National Bikesafe Show and Track Experience 2016 details
- Colin Wicks – confirmation that he is the contact for the footpaths wardens

- Martin Ward – confirmation that NCC is responsible for the fence and embankment opposite the Slapton turn
- Adult Education course booklet

NCALC

- July/August Update
- Various clerking vacancies
- Training course schedule
- Practitioner's Guide 2016
- Notice of Annual General Meeting - 8 October 2016

Miscellaneous

- HMRC – confirmation of online submissions for Real time PAYE
- ACRE – playground inspection training, Neighbourhood Plan workshop slides
- Tess Goodhart – quote for website
- Parishioners' communications regarding a water leak, request for re-tarmac of footpath, speed indicator device not working
- Autism Concern Workshops details
- CPRE - Invitation to launch of Countryside Design Guide - Sept 2016
- Santander – July statement
- SNVB – newsletters, job vacancies, South Northants VCS Forum
- Grand Union Housing Press Releases- It Starts at Home: Housing associations launch supported housing campaign, GUHG tenant stars in new PlaceShapers film
- Mandy Lowe – EMAS – Defibrillator information