

WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Tuesday 29th September 2015 at Wappenham Village Hall at 8pm

Present: Councillors Wickham, Warren, Featherstone, Supple, Stewart, Wilkinson

Parish Clerk: Liz Hart

2048 Apologies

None.

2049 Declarations of Interest

Cllr Wickham declared an interest in item 2056 as a resident on the affected lane.

2050 Approval of minutes of the Ordinary meetings held on 25th August 2015

The minutes of the above meeting were approved and signed by Cllr Wickham. It was noted that a resident had objected to the text of the draft minutes in item 2042 but it was felt that the comments at issue were made by a Councillor who did not have an interest to declare and that the comments were generalised and as such objective. There was therefore no need to amend the wording of the Draft Minutes.

2051 Matters Arising

Item 2041 – carried forward. The Clerk would draft a response within the required timescales.

Item 2045 – Cllr Featherstone noted that the noticeboard refurbishment was almost complete and that the new noticeboard would be gifted to the village hall by the Parish Council.
Cllr Wickham reported that no work had been completed on the Headland path to date.

2052 To co-opt to fill the Councillor vacancy

No one present put them themselves forward for co-option; item carried forward.

2053 To consider introducing “Public Participation” as an agenda item at future meetings.

After due consideration of the circulated information from NALC, it was resolved not to introduce “public participation” as a separate item, but instead to continue to invite public participation when deemed appropriate according to the items being discussed. It was noted that there was no requirement to close and re-open the meeting at such points.

2054 Finance

a) Financial statement

It was resolved to accept the following statement as submitted:

No bank statements received since 10th August so no update to previous figures.

Cash and Investment Accounts	
Current Account – Santander (10 th August)	3879.35
Deposit Account (NS&I)	1562.22
Total	5441.57

Action

Clerk

Clerk

b) To consider whether the insurance schedule meets the requirements of the Parish Council

It was resolved that the schedule continued to meet the requirements of the Council.

c) To agree bills for payment

Payment of the following bills was agreed:

	NET	VAT	TOTAL	Cheque number	Power
Came and Company	265.00	0.00	265.00	519	LGA 1972 s114
E Hart (2/4)	414.37	0.00	414.37	520	LGA 1972 s111

d) To consider quotes received for cherry tree work

It was resolved to accept the quote for £100 plus VAT for the tree work to the cherry on The Knob and that the Clerk should instruct the works.

Clerk

e) To consider whether to budget for grass cutting in 2016-17

It was resolved not to make provisions in the next budget for grass cutting.

f) To agree grant application procedure and deadlines for 2015-16

The grant form template was agreed with slight amendment; the Clerk would circulate it on WIZ with applications to be considered at the November meeting.

Clerk

g) To note payments received

It was noted that September precept was due into the bank account the previous week; the statement would be reviewed at the November meeting.

h) To consider making a grant application towards costs incurred for implementation of the Transparency Code

It was resolved to make an application to the fund.

2055 To receive update on the Speed Radar Project and resolve any further actions required

Cllr Featherstone updated the meeting on the output from the village walkabout with Steve Barber. He had circulated details of five possible sites; it was resolved not to proceed further with site 3 and to ask Steve Barber for clarification regarding the ownership of land at Site 4. Once this was received, Cllr Featherstone would circulate details of the proposed sites on WIZ with comments invited prior to the November meeting. He would also include a request for volunteers to assist with changing the equipment position and batteries once in operation.

**Cllr
Featherstone**

2056 To receive update following complaints regarding verge damage

Cllr Featherstone informed the meeting that two Councillors had met with the farmer on site to discuss the complaints; he clarified that the combine harvester had travelled both up and down the lane and that there was no other access route into the field. The farmer had shifted position in order to avoid damage to the wing mirrors from the overhanging silver birch. It would be prudent of the Parish Council to consider raising the crown and trimming low hanging branches to avoid reoccurrence in the future.

The Clerk was asked to formulate a response to the complainants to be signed off by Cllr Featherstone.

**Clerk
Cllr
Featherstone.**

2057 Planning

a) To receive update from the Clerk on outstanding/resolved applications and appeals

The Clerk updated the meeting on the relevant planning applications; it was noted that Holly Cottage 12 High Street Wappenham - new vehicular access and parking area, had been approved.

b) To consider response to consultations: S/2129/FUL - 2 Cromwell Cottage Highbridge Road Wappenham - Proposed planning application to replace 2 gates and replacement chimney pots at least 1.8m above roof height and S/2130/LBC - 2 Cromwell Cottage Highbridge Road Wappenham - Listed building consent for internal and external works to include, replacement gates, replacement front door, replacement french doors, changes in the chimney pots to a height of 1.8m above the roof height, replace flue and fireplace in sitting room, relocate kitchen to dining room, remove wooden panelling from ceiling and replaster, open up cupboard under the stairs, remove cupboard in entrance hall together with a modern brick wall to reveal the window, repair and replaster any ground floor interior walls as needed. First floor changes, removal of floor to ceiling wooden partition and door leading to the landing, plaster work to main bedroom, relocate the bathroom to smaller bedroom and existing bathroom to become a bedroom, add small shower and toilet to guest bedroom and replace existing door, repair of floors as required.

It was resolved to support the above applications with no further comment.

2058 General Correspondence Review

Correspondence as per Appendix A was noted. It was noted that Cllr Stewart would represent the Parish Council at the Northants CALC AGM

The Clerk was asked to forward a query from a parishioner to Helen Howard.

Clerk

2059 To receive update from the Village Hall Committee

None received.

2060 To consider Footpaths issues and receive update regarding the proposed notice board for displaying the footpaths map

The Clerk was asked to report an issue to Street Doctor regarding sandbags on the roadside leaving the village.

Clerk

2061 Dates of Future Meetings

Tuesday 10th November - 8 pm
Tuesday 5th January – 8pm

2062 Councillors' Questions

None

The meeting closed at 9:43pm

Appendix A - Correspondence Received - 26th August - 28th September 2015

South Northamptonshire Council

- Weekly Planning Application listings
- Planning consultation S/2015/2129/FUL and S/2015/2130/LBC - 2 Cromwell Cottage Highbridge Road Wappenham
- Monthly Changes to the Electoral Register
- Press releases: review of the conservation boundary at Chacombe, Food waste sticker campaign, £19K Community Grant for Brackley Youth Hub, Help for those who want to rent updated, High-street names looking to fill over one hundred jobs at Brackley Job Club, New facility could save council tens of thousands of pounds, Have your say over future parking in South Northamptonshire, £20,000 Community Grant for Towcestrians, Mechanical sweeper to target footpaths in South Northamptonshire, Electoral registration canvass begins, Get together for a community day of action, SPLAT comes to October half term
- Consultation on Council Tax Reduction Scheme
- Updated development Management Contact List
- Public Access Defibrillators enquiry
- Confirmation that all homes/conversions in Wappenham have been included for the purposes of the New Homes Bonus calculation

Northamptonshire County Council

- Policing Updates and ward newsletters
- Highways' Newsletters
- Salt Bags Ordering Information
- Steve Barber – regarding exposed pipe on Lois Weedon Road
- Police – community speedwatch offer 2015
- Ian Morris – regarding duplicate cheque
- Community Liaison Team Details

NCALC

- Guidance on Public Participation procedures for PC meetings
- AGM details – 17th October reminder
- Various clerking vacancies
- Training course details
- Update on electricity procurement
- Details of Transparency Code grant
- Northamptonshire Local Nature Partnership conference details

Miscellaneous

- HMRC – confirmation of online submissions for Real time PAYE
- ACRE – newsletter “Village Viewpoint” featuring Village of the Year winners

- CPRE – “Our Green Belt” campaign
- Santander -confirmation of current signatories and new forms for completion, banking envelopes
- SNVB – newsletters, minutes of forum
- Revised quotes from VAS suppliers
- Northampton Museum – exhibition details
- Dianne Walsh – query regarding advertisement on the website (Lawrence Furnishings)
- Paul Elcoat – query regarding accuracy of the minutes of the August meeting
- Aidan Jones – confirmation of willingness to discuss issues regarding the verge on Pittams Lane
- Came and Company – insurance renewal documentation, newsletter
- Antony Tucker – confirmation that the noticeboard refurbishment is underway
- Nick Jackson – confirmation that marketing signs had been removed
- Eliza Bond – query regarding possibility of a weight restriction on through traffic
- TADD – request for help