

WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Tuesday 30th June 2015 at Wappenham Village Hall at 8pm

Present: Councillors Wickham, Warren, Featherstone, Supple

Parish Clerk: Liz Hart

Action

2017 Apologies

None.

2018 Declarations of Interest

Cllr Warren declared an interest in item 2026 b) The Old Rectory (outstanding planning application)

2019 Approval of minutes of the Annual Meeting held on 19th May 2015 and the Ordinary meetings held on 19th and 26th May 2015

The minutes of the above meetings were approved and signed by Cllr Wickham.

2020 Matters Arising

Annual Meeting: *none*

19th May: *none*

26th May:

Item 2013 - 2015/1053/FUL – the Old Rectory Wappenham - Removal of condition 4 - Cllr Wickham reported that she understood a meeting had taken place on site between the agent, applicant, SNC officers and Cllr Peter Davies in order for clarity to be given regarding the changes to the doors and windows. Ownership of the land in front of the property adjacent to the highway was also unclear. Cllr Wickham would clarify to the applicant that at the present time no final decision had been made by SNC.

Cllr Wickham

Item 2015 – Transparency Code compliance– the Clerk was asked to request all outstanding Minutes and the Internal Auditor Report be uploaded to the website.

Clerk

Item 2016 – the Clerk would follow up a request with Francis Jackson regarding removal of notices.

Clerk

2021 To co-opt to fill three Councillor vacancies

Two members of the public were present and expressed an interest in the positions. After hearing representations regarding why they were interested and what skills they could bring to the Parish Council, it was resolved to co-opt Mark Wilkinson and Michelle Stewart. Declarations of office were signed accordingly and members interests' forms distributed by the Clerk.

2022 Finance

a) Financial statement

It was resolved to accept the following statement:

Cash and Investment Accounts	
Current Account – Santander	4632.33
Deposit Account (NS&I)	1562.22
Total	6194.55

b) To receive bills for payment

It was resolved to pay the following account:

Bills received	NET	VAT	TOTAL	Cheque number	Power
E Hart (1/4)	414.37	0.00	414.37	517	LGA 1972 s111

c) To note payments received

The following was noted by the Parish Council:

Payments received	Amount	Date	Account credited
Parish Plan	2076.65	25/05/2015	Santander

d) To review Internal Auditor's report and resolve any actions required

The Clerk had circulated the Internal Auditor's report; she was thanked by Cllr Wickham for her hard work as no significant issues had been advised. The Clerk noted that the Auditor had verbally suggested amending the wording for "AOB" and it was resolved that in future the heading should read "Councillors' Questions"

2023 To receive update on the Speed Radar Project

Cllr Featherstone updated the meeting noting that the grant form to SNC had been submitted and that the NCC form (Empowering Councillors grant) would requested and completed.

2024 To receive feedback from the CPRE Roadshow

2025 Cllr Wickham reported that the meeting had been well attended and provided helpful information.

2026 Planning

a) To consider response to consultation: S/2015/1260/FUL -4 The Jetty - Two storey extension to side/rear

It was resolved to support the application as it feels the proposal is an improvement on the existing extension and makes the space more usable. In accordance with the Village Design Statement "Design Principle 20", Wappenham's roofscapes should be protected. However, in line with DP 20, as the position of the proposed roof light is sited to minimise impact and is of a "conservation roof light" nature, the PC has no adverse comment to make.

b) To receive update from the Clerk on outstanding/resolved applications

The dates for the pending decisions regarding the Old Rectory and Holly Cottage were noted.

Correspondence received regarding external lighting at ECS was also noted.

2027 To consider whether to apply for a free tree pack

In the absence of a suitable site, it was resolved not to apply for a tree pack.

2028 General Correspondence Review

Correspondence as per Appendix A was noted. A request for a parish walkabout by the Police Commissioner was not felt to be necessary. The proposed winter closures of certain byways were noted.

2029 To receive update regarding the Village Hall

The success of the Beer Festival was noted.

2030 To consider Footpaths issues and receive update regarding the proposed notice board for displaying the footpaths map

Cllr Featherstone reported that the noticeboard was in the process of being refurbished.

2031 Dates of Future Meetings

Tuesday 25th August – 7:30pm

Tuesday 6th October – 7:30pm

2032 AOB

Bank signatories – the Clerk would place this on the next agenda for review and discussion.

Clerk

The meeting closed at 8:40pm

Appendix A - Correspondence Received –14th April – 19th May – 29th June 2015

South Northamptonshire Council

- Weekly Planning Application listings
- Planning applications –consultation, S/2015/1260/FUL – 4 The Jetty
- Monthly Changes to the Electoral Register – May and June
- Press releases: Let us accommodate your business, council reviews high performance targets, new venue for Job Club, new affordable homes, bathroom recycling, new chairman's charity, cabinet information, Council Tax discount review, free football sessions, community cafe
- Details of Chairman's Civic Service
- Details of Clerks' Forum on 3rd July
- Village Services Questionnaire

Northamptonshire County Council

- Policing Updates and ward newsletters
- Highways' Newsletters
- Superfast Broadband Update
- Details on applying for a free tree pack
- Invitation to host a parish walkabout (Police)
- Household Waste Recycling Centre Update
- Notice regarding byways closures

NCALC

- Electricity procurement information
- Training courses information including Chairmanship course (*booked*)
- Clerking vacancies
- Internal audit report
- Update May/June
- Response to query regarding retaining register of interests forms
- Giving Time – Parish Election Survey

Miscellaneous

- HMRC – confirmation of online submissions for Real time PAYE
- Peter Anderson – regarding Councillor vacancy
- CPRE – community energy workshop details
- Northampton Museum – events information
- ACRE – new membership details
- SNVB – newsletters
- Colin Bullock – emails querying references in the minutes to ECS
- Colin Bullock – confirmation of bank transfer for Parish Plan monies
- Cycle 4 Cynthia 2015 details
- Robert Lehmann – freedom of information request
- Santander – June statement, confirmation of telegraphic transfer
- Query from potential resident regarding future house building plans in the village