

WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Tuesday 25th August 2015 at Wappenham Village Hall at 8pm

Present: Councillors Wickham, Warren, Featherstone, Supple, Stewart, Wilkinson
Four members of the public.

Parish Clerk: Liz Hart

Action

2033 Apologies

Cllr Supple arrived slightly late to the meeting and had sent apologies.

2034 Declarations of Interest

Cllr Wickham declared an interest in item 2043 as a resident on the affected lane.

2035 Approval of minutes of the Ordinary meetings held on 30th June 2015

The minutes of the above meeting were approved and signed by Cllr Wickham.

2036 Matters Arising

Item 2016 – the Clerk would follow up a request with Francis Jackson regarding removal of notice: item to be discussed under 2043.

2037 To co-opt to fill the Councillor vacancy

No one present put them themselves forward for co-option; item carried forward.

Clerk

2038 Finance

a) Financial statement

It was resolved to accept the following statement:

Cash and Investment Accounts	
Current Account – Santander (10 th August)	3879.35
Deposit Account (NS&I)	1562.22
Total	5441.57

b) To agree bills for payment

It was resolved to pay the following account:

Bills received	NET	VAT	TOTAL	Cheque number	Power
NorthantsCALC 5266	39.00	0.00	39.00	518	LGA 1972 s111

c) To note payments received

The following was noted by the Parish Council:

Payments received	Amount	Date	Account credited
NCC	500.00	30/07/15	To be deposited

	<p>d) To resolve an actions required regarding bank signatories</p> <p>The Clerk confirmed that she had requested a form from the bank together with a statement of current signatories. It was resolved that Councillors Warren and Wilkinson should be added to the signatory list and any Councillors on the list who are no longer in office be removed.</p> <p>e) To review External Auditor's report and resolve any actions required</p> <p>The Clerk had circulated the External Auditor's report; she was thanked by Cllr Wickham for her hard work as no issues had been advised. It was resolved that the Annual Return for y/e 31/03/15 was approved and accepted by the Parish Council.</p> <p>It was noted that for 2015/16 a fee for external audit might be payable due o increased income/expenditure arising from the Radar Project.</p>	<p>Clerk</p>
<p>2039</p>	<p>To receive update on the Speed Radar Project and resolve any further actions required</p> <p>The Clerk updated the meeting on the progress to date; all funding was now in place and a meeting had been arranged for Wednesday 2nd September with Steve Barber (Highways) in order to review possible sites in the village. It was resolved to circulate details on WIZ inviting parishioners to take part in the walkabout if they were interested.</p> <p>The indemnity form was reviewed; it was resolved to delay signing it until Cllr Featherstone had sought clarification from Steve Barber regarding point 4.</p> <p>The Clerk was requested to ask the preferred supplier to what calibration standard the equipment performed and whether it would require re-calibration.</p> <p>The Clerk was asked to circulate details of the traffic report which had been commissioned by the Pittams Lane development applicants.</p>	<p>Cllr Featherstone</p> <p>Clerk</p> <p>Clerk</p>
<p>2040</p>	<p>Planning -To receive update from the Clerk on outstanding/resolved applications and appeals</p> <p>The Clerk updated the meeting on the relevant planning applications; it was noted that the applicant for the single wind turbine at Poplars Farm had submitted an appeal against the High Court decision; the Clerk was asked to ascertain likely timescales for a decision and determine how the outcome would be communicated.</p>	<p>Clerk</p>
<p>2041</p>	<p>To consider submitting a response to the Government call for evidence regarding the planning system</p> <p>It was resolved that the Clerk would respond to the consultation stating that, in general, the Parish Council was content with the current process and that access to the local planning authority was effective and presented no barriers to its role in submitting comments on relevant planning applications. The Clerk would circulate a suggested response prior to submission.</p>	<p>Clerk</p>
<p>2042</p>	<p>To consider all correspondence relating to verges on Pittams Lane and resolve any actions required</p> <p><i>Cllr Wickham declared an interest and joined the members of the public. Cllr Featherstone chaired this agenda item.</i></p> <p>The Clerk and Cllr Featherstone reported that Helen Howard from Highways had responded regarding the issue of verges being damaged by agricultural vehicles advocating opening a dialogue with the farmers to find a solution.</p> <p><i>Public participation was invited.</i></p> <p>Concerns were raised over the width of the vehicle in comparison to the narrow lane; damage had been caused to the verge and it was noted that utility supplies were also</p>	

present on the verges. The issue of a safety risk to children and pedestrians was highlighted. The residents felt that, whilst they understood the need for agricultural vehicles to utilise Pittams Lane, that the damage caused to the verges was unacceptable and possibly avoidable. It was commented that Pittams Lane now has a more residential feel than previously and that this should be respected. It was felt that there were ways of mitigating damage either by protecting the verge or by using other routes.

Public participation ended.

It was commented that farming machinery is now larger than previously and that some residents would not object to ruts in the verges. There was a requirement to achieve an equilibrium between the farmers' need to carry out their jobs and the appearance of the village.

It was resolved to contact the farmer offering him the opportunity to discuss the best way forward to ensure any damage is kept to a minimum in the future and to highlight concerns of the villagers.

Clerk

2043 General Correspondence Review

Correspondence as per Appendix A was noted. The Clerk was asked to contact Francis Jackson again regarding the signage to the Pittams Lane development as it had not been removed.

2044 To receive update regarding Chairmanship training

Cllr Wickham reported that the recent training been very thorough and had heavily emphasised the legal responsibilities under which both the Parish Council and Councillors must operate.

2045 To consider Footpaths issues and receive update regarding the proposed notice board for displaying the footpaths map

Cllr Featherstone reported that the notice board was being refurbished; he would check whether safety glass would be needed and how brackets would be used to fix it to the wall.

Cllr Wickham would investigate access to the Headland path.

**Cllr
Featherstone**

Cllr Wickham

2046 Dates of Future Meetings

Tuesday 29th September - 8pm
Tuesday 10th November - 8 pm
Tuesday 5th January – 8pm

2047 Councillors' Questions

The Clerk was asked to put the "report from the Village Hall" on future agendas.

The Clerk would add "grant application for 2015-16, cherry tree on the Knob and consideration of grass cutting to the September agenda; proposals to celebrate the Queen's Birthday would be included on the November agenda.

The meeting closed at 9:40pm

Appendix A - Correspondence Received – 30th June – 25th August 2015

South Northamptonshire Council

- Weekly Planning Application listings
- Planning consultation comments acknowledgement
- Planning appeal decision – APP/Z2830/W/15/3010109 – Manor Barn, Weedon Lois Rd – appeal dismissed
- Monthly Changes to the Electoral Register
- Press releases: VJ Tea Party, Cark Park approval, planning decision over pub site in Roade, appeal for volunteer drivers, recycle competition winner, supermarket fined for unlawful sign, summer activities, Job Club, Solar Farm Planning Permission, New Homes Bonus grants, refuse collection tables, community infrastructure levy – examiner's report, million pound fund for Towcester, consultation on conservation area of Roade, Abthorpe and Overthorpe, summer holiday workshops, future of Towcester consultation, Utterley Butterly Ukele Project
- Notes from Clerks' Forum held on 3rd July
- Katie Arnold – confirmation of grants award of £1337 from New Homes Bonus monies
- David Morren – Elm Lodge Buildings – enforcement decision
- Paula Judd – contact list for development management
- Sharon Hickson – register of interests forms requests
- Tom Ansell – committee site visits, s106 and reports procedure to enforcement

Northamptonshire County Council

- Policing Updates and ward newsletters
- Mobile Library Routes
- Highways' Newsletters, A43 Corby Link Road Survey
- Cheque for £500 from Empowering Councillors' Fund (plus duplicate)
- Steve Barber – radar project information
- Helen Howard – damage to the verges on Pittams Lane
- Police information pack – Special Constables (thunderclap)
- Ian Morris – empowering Councillor's grant information

NCALC

- Update – July/August, AGM details (response required if attending)
- Request for Local Council information (for completion)
- Invoice for Chairmanship training £39.00 (on bills for payment)
- Details of government consultation on review of planning system (on agenda)
- AGM details – 17th October
- Various clerking vacancies
- Update on electricity procurement

Miscellaneous

- HMRC – confirmation of online submissions for Real time PAYE, details of webinars
- CPRE – AGM details, call for Litter Heroes nominations, Outlook July 2015, Countryside Voice Summer 2015, Fieldwork Summer 2015

- BDO – Confirmation of external audit completion (no issues raised), zeroed invoice,
- SNVB – newsletters, minutes of forum
- Various quotes from VAS suppliers
- Paul Elcoat, James Passmore – damage to the verges on Pittams Lane
- Pensions Regulator – registration acknowledgment
- National Plant Monitoring Scheme – August Update
- Santander – August statement
- Dianne Walsh – confirmation that the website was up-to-date with regards to Parish Council documentation
- Jane Harries – empowering Councillor’s grant query (responded)
- Nick Jackson – confirmation that marketing signs will be removed